

ROYALE RETREAT RESIDENTS' ASSOCIATION

(Registered by the Registrar of Firms & Societies, Faridabad)
Apt. 302, Royal Retreat-I, Charmwood Village, Surajkund, Faridabad-121009
Email: secretary4rrra@gmail.com

Minutes of the Annual General Meeting

Date : April 1, 2018

Time : 9:30 AM

Venue : Royale Retreat Clubhouse

1. Appointment of new team with effect from 1st April 2018.

i) DP Singh	1103 RR2	President
ii) AnuragKalia	102 RR3	Vice President
iii) Sunnanda Panda Mor	302 RR2	General Secretary
iv) Ashok Lahoty	1202 RR1	Treasurer

2. Major work done by committee in the last year

AnuragKalia, General secretary for the 2017-18, explained the work done since take over from the builder on 1st May 2017 till date

ELECTRICALS

- We inherited all the electrical connections in a very adhoc stage and with a lot of jugad arrangements. We actually had to face a lot of difficulty in the first few months. All the electrical connections have been professionally streamlined now.
- All the tranformers have been serviced
- All the ht/lt panels are serviced
- The dgs were serviced/ refurbished to best working conditions
- Most of the common area lights have been replaced with led lights. We are please to announce that with optimisation of energy usage we have been able to reduce the common area energy bill from 3.0 lacs pm to about 2.0 lacs pm a saving of rs 12 lacs annually

WATER

- Rr has its own borewell now. We are getting much better-quality water and we are not dependent on anyone for our water requirement. Apart from that we are saving appx 24 lacs annually in water cost
- Water softener was non functional when we took over. It has been refurbished and made fully operational.
- Water pumps were serviced / refurbished and made operational. We also have one standby for each running pump.
- Water pipes in rr1 (from oh tanks to individual flats)which were badly rusted are getting replaced.

HOUSE KEEPING

- Housekeeping team headed by msvijiraghvan has done the excellent work in streamlining garbage disposal.
- A lot of sign boards were placed all over the complex againt the dog pooping in the common area
- A designated area was created for dog poop
- A number of dust bins were placed in the complex
- Fountain in the central lawn was made operational

HORTICULTURE

- Horticulture team headed by radhikaanand have done a wonderful job.
- The complex was not even fully green when we took over.
- Now the rr complex is not only clean & green its realy looking beautiful with colorful flowers blooming all over the complex

FESTIVALS

- Festival team headed by nitasha conducted two major festivals of diwali&holi extremely successfully apart from organizing lohri function and flag hoisting on the independence day
- They have really set a very high standard of organizing the festivals in rr complex
- The residents participation in these festivals was also overwhelming

SECURITY

- After initial hiccups with the security agency we were able to appoint sis security (one of the top 3 security companies in India)
- Security team headed by mranupsingh has done a very good job in streamlining the processes in the security.
- Resident stickers are provided for all the resident cars
- All the maids, servants & drivers are given the ids for working in rr complex
- Cctv cameras are made operational
- Intercoms are made operational

LIFTS REFURBISHMENT IN RR1

- All the 3 lifts have been refurbished. Although it has taken more time than it should have, but all the 3 lifts are now working safely
- There are some minor improvement still required to be done which we feel should be complete in the month of april

LEGAL CASE

- We have initiated a legal case against the builder for recovering our dues .
- It may be a long drawn battle but we shall definitely get our money back

PROCESSES DEVELOPED.

- I would like to invite Sunnanda to elaborate the processes developed for accounting & purchase

THINGS WE COULD NOT UNDERTAKE

GYM

- UPGRADATION OF THE GYM COULD NOT BE UNDERTAKEN AS OTHER MORE CRITICAL AREAS NEEDED IMMEDIATE ATTENTION OF rrras .
- HOWEVER WE HAVE HOPE, NEW TEAM WILL BE ABLE TO UNDERTAKE MODIFICATION OF GYM IN THE COMING YEAR

PLUMBERS

- WE HAVE STRUGGLED TO GET A GOOD PLUMBERS FOR RR COMPLEX FOR GOOD PART OF THE YEAR
- AFTER A LOT OF WORK WE ARE ABLE TO GET ATLEAST ONE GOOD PLUMBER AND EXPECT TO ADD TWO MORE WHO CAN COME UPTO THE RESIDENTS EXPECTATION.

WE HAVE TO ALSO THANK THE FOLLOWING PEOPLE

- MR SS SANDHU & MR RANJAN GARG FOR BEING THE MENTORS AND FOR THEIR CONTINUOUS SUPPORT

- MR SURANDRA DAGA, HEMANT KHANNA & MR BANSAL FOR THEIR UNTIRING SUPPORT IN THE PURCHASE PROCESS
- MR ASHOK LAHOTY FOR HIS SUPPORT FOR THE ACCOUNTS DEPARTMENT
- MR D P SINGH FOR HIS LEGAL SUPPORT

3. Major Processes put in place for RRRA

Sunnanda Mor, Treasurer for the year 2017-18 listed out the processes in RRRA

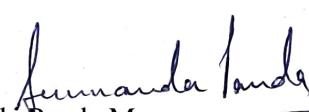
- Biometric vs. manual attendance
- Indenting/ purchase/ Accounts process
- Vendor management – LOI, Manpower change with email, mandatory Adhaar for all staff, etc.
- Capping Imprest funds, thus capping cash expenses
- All payments and receipts through cheques only
- GST registration and GST compliance

4. To approve the increase in maintenance funds to collected for 2018-19

AnuragKalia explained the general budget for the financial year 2018-19 and it was proposed that the maintenance charges increased by 5% for the billing cycle from 1st April, 2018 to 30th September, 2018.


Ashok Kumar BAliyan
President


AnuragKalia
General Secretary


Sunannda Panda Mor
Treasurer

RR2-104

RR3-102

RR2-302

MINUTE BOOK

1st April, 2018

Ship

1.	RANJAN GARG	901	RR-2	R-garg
2.	ANURAG KALIA	102	RR-3	AK
3.	PRNNANDA MDR	302	RR2	Prmnanda Pandu
4.	D. P. Singh	1103	RR-2	DPS
5.	SHAILESH MDR	302	RR2	Sh.
6.	S. C. Joshi	302	R/R3	S. C. Joshi
7.	VIVEK K. GUPTA	204	RR 2	V. K. Gupta
8.	V. KRISHNAN	603	RR1	V. Krishnan
9.	V. R. RAGHAVAN	704	RR1	V. Raghavan
10.	Radhika Anand	502	RR1	R. d.
11.	Sreela Chakravarthi	1003	RR II	S. Chakravarthi
12.	Langam Chakravarthi	1503	RR- II	L. Chakravarthi
13.	Vinay Gupta	1002	RR-2	Vinay
14.	Sharat Anand	502	RR1	Sharat
15.	Dr. B. K. Dinesan	303	RR1	B. K. Dinesan
16.	Dr. S. Dinesan	303	RR1	S. Dinesan
17.	Vikram Tanaya	102	RR II	Vikram
18.	Ashutosh Jain	703	RR-2	Ashutosh
19.	Geeta Kalia	102	RR-3	Geeta
20.	Nupur Madhav	502	RR-2	Nupur
21.	Chandras Ramees	303	RR -1	Chandras
22.	Balbir S. Chawla	403	RR 3	Balbir
23.	Smita Gupta	701	RR1	Smita
24.	Ajay Bhat	504	RR3	Ajay Bhat
25.	Ashok TACKER	801	RR1	Ashok TACKER

CHAIRMAN'S INITIALS

24

Ajay Bhat

504

RR3

J

25

Ashok TACKER

801

RR1

u

MINUTE BOOK

26	Jyoti Hansa	1102	RR-2	Jyoti
27	Shekhan Gupta	701	RR-1	Shekhan
28	Lalit Maheshwar	803	RR-2	Lalit
29	A. K. Balyan	104	RR 2	A. K. Balyan
30.	Rachna Maheshwar	803	R.R. 2	Rachna
31.	Renu Balyan	104	RR II	Renu Balyan
32.	Madhur Madhan	502	RR II	Madhur
33	ANUP SINGH			ANUP SINGH
34	Anju Lahoti	1101	RR I	Anju Lahoti
35	Manpreet	1201	RR I	Manpreet
36	Rajiv Jain	1101	RR I	Rajiv Jain
37	Sajal Daga	702	RR 3	Sajal Daga
38	Harsh V. Bagaria	1001	RR 2	Harsh V. Bagaria
39	Rajiv	801	RR 5	Rajiv

CHAIRMAN'S
INITIALS